



## Minutes of the SF/SM Secretariat meeting held September 12, 2023 @ 7:04pm VIA ZOOM

**Members Present:** Nolan Apostle, Lani Borges, Cindy Conway, Vicki Cummins, Yolie Esparza-Snodgrass, Kevin Kain, Dana Morgan, Ruby Pleasure, and Debra Telles

**Excused:** Margie Wolcott **Absent:** Robert Geesey

Kevin shared an opening prayer.

Approval of **Minutes** – The minutes of the July 2023 meeting were approved as submitted.

### **Treasurer's Report & Team Finance Reports:**

Debra reported the account balances as of this date: Main \$2988.44 + \$200 cash to be deposited; Fall Women's team \$1589.58 + \$300-\$325 to be deposited; Fall Men's \$3652.00. Deb also shared about chatting with the men's treasurer, Frank, today and realized that there isn't likely to be time to add him as a signer on their account, but reiterated that Paul and Vicki (who will be present this Saturday and on their weekend), along with Debra and Lani can co-sign needed checks for their team.

*The group present was reminded to 'pass the hat' and were reminded of the Venmo (@SFSMSecretariat) and PayPal links (paypal.me/sfsmcursillo) and the mailing address of SFSM Secretariat (payee) PO Box 5615, San Mateo CA 94402 and asked to send a contribution to support the Secretariat's expenses.*

### **Old Business**

- **Review – Niles Antique Faire, 8/25-27** – Cindy shared very positive thoughts about the rummage sale event and its success; the unsold items were stored in Debra's back garage, so if a committee can be formed and volunteers secured, it would be a great idea to do it again next year; the 2024 dates would be 8/23-25. Debra also confirmed that other non-profit groups do take part in the event. Vicki and Deb explained where the remaining items are that need returning or are being sold in a local antique shop. Vicki expressed thanks again to all who helped.
- **Review – Ultreya, July 29** – Positive thoughts were shared about the experience and Vicki reported that between the dessert auction/sale and the merchandise sold by the Mirabellas and donated, we earned \$424, so \$212 has been deposited into each team account.
- **Fall Weekend Updates** –
  - **Men's Weekend/Oct 12-15/Kevin Kain, Rector** – Kevin reflected on the reality that the weekend is just four weeks away; they've got 2 approved applications with the hopes and prayers for more in the works. He talked about their 'un-overnight' rollo review day that ran from 8-4:30 and they got through all the talks, with rare exception. They also fit in a brief table leader/cooks meeting, even though it was a long, long day.
    - Additionally, Kevin and Nolan shared thoughts (and answered Ruby's questions) on their facility walk-through; the rollo room space will suffice and he said Paul thinks that Thursday night set up (only) would be allowed. Cindy inquired about the tradition of having the most recent teams coming in to do the clean-up, and it was suggested that the invitation be extended to the whole community, in addition to Tom and Jerilynn's teams. There was also some chat about access times and logistics for the supplies needed from storage. Dana would have access until 9pm at a storage space in Walnut Creek should that prove more feasible than anything being returned to the Castro Valley storage by 6pm on the Sunday(s). Ruby also added in the question about a photographer for the team pictures for both weekends; **Nolan mentioned he could bring camera equipment (at least for the men's weekend).**
  - **Women's Weekend/Nov 16-19/Ruby Pleasure, Rectora** – see shared discussion above. Ruby also shared that Fr. Jack Lau, OMI (Oblates of Mary Immaculate, Oakland) has signed on as the Catholic Spiritual Director (thanks to Paul's recruitment and Marty's approval); he attended the team last meeting, despite short notice and was 'just wonderful.' Also, at the last meeting folks reported 3-6 applicants in the works, including a senior lady who may/may not be up for the physical demands (so more to be chatted about there).
  - **Hold Harmless Agreement** – **Dana and Vicki still need to work on some revised language, based on the CDC and county websites, and email it to the group for some offline review and approval.** Whether or not it becomes a form to be completed or just a policy to be shared remains to be seen. Yolie suggested we be sure to have some Covid tests on-hand, and she might be able to donate some.
  - **Sponsorship Workshop** – Vicki shared that a poll was posted/mailed to get folks to sign up for an online workshop (on either 9/17 or 9/23), but only one person replied, so we will **share an announcement on Saturday and see if there are more respondents.**
- **Progress Report on 'SFSM Friends'** – Dana reminded folks that the nonprofit is being formed so that we have a place to receive tax-deductible donations from our community and beyond. She shared that they BOD met in-person and signed a final copy of the bylaws (as revisions due to typos and required language were needed), which will be sent to the Secretariat for their records. They also decided upon Provident Credit Union for their checking/saving accounts, which will



hopefully be established next week (certainly by the end of the month). They also reviewed the remaining task list items and next steps; Vicki mentioned that the IRS has 90-days from our filing to send the determination letter for tax exemption, but it might come sooner. [The minutes of the meetings can be made available upon request.] Dana also reminded that the most critical focus for us all right now is to support the finances and candidate recruitment for the upcoming weekends, along with thoughts on recruitment for candidates and the true calling of the movement to revive “tired Christians,” and those who need to reconnect with Christ.

### **New Business**

- **Team Commissioning, 9/16** – Cindy shared that she’s been consulting with Arletta, Dana and Vicki to coordinate the service and she asked who else might be in attendance. Kevin noted that all will also be invited to receive a blessing for the whole group following the commissioning.
- **Team Dinner, 10/12** – Volunteers are needed to prepare, serve, and clean up the dinner for the men’s weekend. Vicki mentioned the requirement of converting the dining room into a rollo room space rather quickly. Meal options were discussed as well as the food safety requirements (gloves, utensils vs hands, etc.); the timing for the meal was also discussed. **Lani, Dana and Arletta will volunteer to help, and they’ll decide offline about what the meal will be and what supplies should be brought.** Dana reminded of the whole spiritual, comforting, sending forth purposes of this gifted meal.
- **Worldwide Palanca contact(s)** – Patrick Andersen was the last official coordinator of the worldwide palanca, so he should be contacted about his ability to continue to do so. Nolan shared some suggested websites that might be sources.
- **Community Concerns/Other topics – n/a**
- **Volunteers** for next team meeting on October 10<sup>th</sup> @ 6:45pm... **opening prayer/Ruby and closing prayer/Nolan.**

Dana led us in a closing prayer and the meeting was adjourned at 8:33pm.

*Respectfully Submitted, Vicki Cummins, Secretary.*