



## Minutes of the SF/SM Secretariat meeting held July 12, 2022 @ 7:00pm VIA ZOOM

**Members Present:** Lani Borges, Chase Montara, Cindy Conway, Jerilynn Coward, Vicki Cummins, Yolie Esparza-Snodgrass, Paul Riofski, Debra Telles and Angelo Wong; Fr. Marty Mager and Rev. Vince Jang

*Excused:* Margie Chop, Kevin Kain, Ruby Pleasure     *Absent:*

Lani shared an Opening **Prayer**

Approval of **Minutes** – The minutes of the June 2022 meeting were approved online by a majority and submitted into this record as approved (MSP).

### **Treasurer's Report & Team Finance Reports:**

Paul, Vicki and Debra each shared comments on the efforts in process with Wells Fargo bank, including who will be signers and have access to the various accounts. Deb will provide new balance reports and any needed changes at the August officers' meeting and then the September Secretariat meeting. Vicki also shared that she has requested a copy of the current insurance documents and given Deb's name as the new treasurer and mentioned that we should also get the PO Box contact information changed from Margie to Debra.

### **Old Business**

#### • **Ultreya Events**

- Report on 7/8 Zoom Ultreya – Cindy shared thanks to Vicki and Chase (for her prayer) and comments about people being really eager to be together; we tallied 22-24 attendees (2 dropped off relatively early); the smaller breakout groups were appreciated, as was the music and the video on a Grateful Day; the larger group chat did seem to get focused on explaining how we operate as a multi-denominational community (to the visitor from Oregon who is the Episcopal Cursillo Ministry committee's west coast rep). In the future, we will make greater efforts to stay on our sharing topic before we move into general visiting.
- August Zoom Ultreya – the next date was chosen to be Friday, August 12 and it was agreed that we will start a little earlier at 6:30pm-8pm; Vicki will host the zoom, Cindy will share a reading and question focused on Prayer, and Paul will again lead music; Chase will again do an opening prayer. Vicki will share the event on Facebook and send an email to Patrick to promote it via email.
- Outdoor in-person Ultreya, 9/24/22 – Vicki reminded that she's looking into reserving a picnic/bbq area in Kennedy Park in Hayward for that Saturday; it was decided that we will encourage the teams from Jerilynn and Tom's Winter'20 weekends, who never got to hold their own Ultreya, to participate along with the teams currently still in formation (Ruby/Kevin) and the larger community. We will reach out to the Cooks leadership from the teams to help in ensuring we have volunteers and supplies for the bbq and will encourage the community to sign up (via an online potluck sheet) to bring food/supplies. Thus far, Jerilynn, Chase, Lani, Paul (for music), Doug P, and Vicki will see about coordination. In order to focus on community, we will consider a 50/50 Raffle or a Dessert Auction to raise funds, but only if it doesn't over-complicate the event. Yolie will ask Tony Contreras, who resides in Hayward, about registering for the park space to maintain the lower rental fee; we will accept donations to cover the fee. More of these details will be worked out by those volunteering to coordinate.

#### • **Non-Profit Updates**

- Re BARB/Foundation – Paul updated the group on the status of his emailed/written request for status of the transition (bylaws) and finances; he has had no direct response. Jerilynn had spoken with Darold and Anna who advised they were busy with family health issues; Jerilynn did chat with Mary, who reiterated that several people have been struggling with their issues and that she would reach out to the others and work on getting some sort of reply to Jerilynn. Jerilynn will follow up and await some new response.
- Re pursuing 501c3 status – Paul reminded that this body had acknowledged that waiting long for the Foundation report(s) or for their officers to allow us to take it off their plates, we need to take formal steps to pursue our own non-profit status so that we may proceed with fundraising to benefit our community. Paul shared that we have found some information on the steps to take to establish ourselves as a 501c3 and the core will look at that and suggest best next steps (bylaws, mission statement, etc.) as soon as possible. Deb asked to

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form a committee to pursue this project; Paul recommended that the core officers will be the core of that committee. He also asked for folks to recommend any professionals with expertise in this area to be referred; Vince shared the contact information for John Gulick in the Marin community.

- Re special “matching grant” donation pledged; donors have offered to pledge \$7500 to each of the two teams in formation (Ruby’s and Kevin’s) for the purpose of securing a venue and covering team expenses; they’d like this to be presented anonymously to the larger community as a “matching” challenge to illicit additional donations from the community; this body was grateful to hear this news.
- **Secretariat Membership** – Paul reminded that we have a goal to add 8 members (7 male, 1 female) to fill our roster and that volunteers can accept 1-3yr terms; he also announced that the officers agreed to meet in August, but that we would wait for the September 13<sup>th</sup> meeting for the larger group, and that applications for new members can be emailed to Vicki’s personal email or to [sfsmleaders@gmail.com](mailto:sfsmleaders@gmail.com) whenever they become available.

### Team Reports

- Ruby Pleasure – Cursillo 997, New Date TBD – Paul had shared previously that Kevin has reached out to his team to invite them to a meeting to correspond with the outdoor Ultreya on 9/24.
- Kevin Kain – Cursillo 998, New Date TBD – Lani shared that Ruby’s team met via zoom to offer a farewell blessing to Sandy Kain (& Kevin, too); she will encourage her team to participate in the outdoor Ultreya on 9/24 also.

### New Business

- Hearing no new business from the floor, Paul called upon Fr. Marty and Dn. Vince to share some thoughts with the group. Fr. Marty shared some thoughts on the recent loss of the children in Uvalde, TX and how these mass shootings are becoming such a regular occurrence; he shared a thoughtful poem entitled *In Guernica*. Dn. Vince shared his delight that the Ultreya is coming together, and Jerilynn invited him to reach out to Tom to help encourage his team’s participation.
- Paul welcomed Chase to her first meeting as a member and invited her thoughts and she shared that as the operations director for Congregational Church of San Mateo and she’d love to chat in the future about using their site for Cursillo events.
- Paul also shared that the memorial mass for Pat Hoffman will be held on Saturday, July 23<sup>rd</sup> at 12:00pm at St. John of God (1290 5<sup>th</sup> Avenue & Irving St, San Francisco); volunteers & food contributions for the reception will be appreciated.

**Volunteers** for next team meeting on **September 13th @ 6:45pm... opening prayer/Chase and closing prayer/Cindy.**

Jerilynn shared a prayerful reading from God Calling to conclude the business meeting.

*Additional prayer petitions were shared for Angelo and his good friend, Carol; for Lani’s friends, Cheryl and Ronnie; for Margie Chop; for Ruby & Doug and their son, Nick, especially for events on the 14<sup>th</sup> for Robin Fife, Belle Spring and the Gonzales’ for their parents’ respective challenges. Lani also shared a prayer of thanksgiving for the new pastor that will be coming to join St. Paschal Baylon. We concluded these petitions with the Lord’s Prayer.*

*Respectfully Submitted, Vicki Cummins, Secretary.*