



Minutes of the SF/SM Secretariat meeting held July 11, 2023 @ 6:55pm VIA ZOOM

Members Present: Cindy Conway, Vicki Cummins, Robert Geesey, Kevin Kain, Chase Montara, Dana Morgan, Ruby Pleasure, Paul Riofski, Debra Telles, and Angelo Wong; Vince Jang

Excused: Lani Borges, Yolie Esparza-Snodgrass, Margie Wolcott

Absent: Nolan Apostle

Ruby shared an opening prayer.

Approval of **Minutes** – The minutes of the June 2023 meeting were approved as submitted.

Treasurer's Report & Team Finance Reports:

Debra reported the account balances: Fall Men's \$350/min, Fall Women's \$4825, Winter Men/Women \$350/each, and the Main account has \$1,209.48. As of today, we have paid the balance due on the facility invoice for the men's weekend (due tomorrow). Deb explained that we transferred all available funds in the men's account into the main account for the purpose of the payment.

Paul shared an update on the request made last month for the \$6000 for each upcoming team from the BARB/Foundation officers. Darold responded to say that he would confer with the Foundation and get back with a reply. When July 1st came and went, Paul, Deb and Vicki assessed the current funds and pending donations and were confident that the balance payment due July 12th would be covered (by using all available funds from the team account). Paul then reported that, thankfully, he received a call today from **Darold, on behalf of the Foundation, who apologized for his delay and would have a check, at least for the men's team, probably by next week, and would contact Paul to set up a time for them to meet up and hand off the check. It is anticipated that the same will be true for the women's team balance due in August.** TBTG!!

The group present was reminded to 'pass the hat' and were reminded of the Venmo (@SFSMSecretariat) and PayPal links (paypal.me/sfsmcursillo) and the mailing address of SFSM Secretariat (payee) PO Box 5615, San Mateo CA 94402 and asked to send a contribution to support the Secretariat's expenses.

Old Business

- **Applications for Membership** – none are currently on-hand, but Paul asked about any recommendations for folks to contact; Dana mentioned having chatted with some folks who are not yet interested.
- **Review of Zoom Ultreya** – Friday, June 16th @ 6:30pm PST. – Cindy shared that she enjoyed it and thought it went well; about a dozen were present and a nice sharing was enjoyed. Vince commented that keeping to a routine schedule might help develop and maintain attendance. Paul also noted that folks who have moved away certainly enjoyed themselves. We will consider monthly, quarterly or every other month (without an in-person gathering).
- **In-Person Ultreya review – Saturday, July 29th** at the Congregational Church; 12-3:30pm. Kevin asked that the zoom-link, even part of the time, be made available again as he wants very much to have a presence. Paul shared the flyer again with the group, as well as Cindy's suggested agenda. More thoughts were shared about the set-up, signage, etc. Cindy asked about idea of some small group/table sharing based on a shared prayer reading (identifying key words or phrases that speak to each and sharing thoughts on that); some additional thoughts were shared about the dessert sale and who might/will plan to bring something. **Cindy will be reaching out to some folks about emceeding or giving a focused talk; Vicki will bring paper copies of the applications for candidates and Secretariat. Cindy will share the final agenda so Vicki can set up the zoom timeframe; Vince will bring his laptop for the zoom connection.**
- **Fundraising Events – Niles Antique Faire** – August 25-27th in the Niles district of Fremont; Deb will volunteer her garage/driveway and perhaps some backyard access for our community to set up 'rummage,' on Friday, to sell on Saturday for the benefit of Cursillo. This event receives thousands of visitors to the area every year and it's not just a Main Street event, but a community-wide yard sale event. Deb has confirmed with the event organizer that we might consider participating on a bigger scale in the years ahead; it could become an annual event that the community plans for well in advance. There was some discussion about the logistics about collecting/dropping off rummage items, plus the need to coordinate volunteers, etc., since the planning committee has not yet met offline...but they were encouraged to do so. **To remind... Cindy, Nolan, Margie, Dana, Yolie, Deb and Vicki agreed to serve on the planning committee; it was agreed that the committee will hopefully establish contact and do some outreach to the community for help as soon as possible, then they'll make use of the August 8th meeting date to solidify plans for the event.**
 - Paul just reiterated the upcoming in-person events: the July 29th Ultreya, and the August 26th rummage sale, and the **expected Joint Team Commissioning on September 16th (details pending).**



- **Fall Weekend Updates –**

- **Men's Weekend/Oct 12-15/Kevin Kain, Rector** – the meeting in June had a much improved and productive meeting; better turnout than before; next meeting is this Saturday, via Zoom. Deb confirmed for Kevin that their new treasurer, Frank, should be able to collect funds and make deposits into their team account. They'll be meeting again in-person in August for their Rollo review day. He also shared that while he's heard about a lot of potential candidates, there have been no completed applications yet received.
- **Women's Weekend/Nov 16-19/Ruby Pleasure, Rectora** – Ruby shared that while she 'grieved' the loss of what she felt was a 'perfect group,' she's happy to welcome four new team members and that this new entity has reshuffled a bit and will be just fine; she shared concern about having to replace the Roman Spirit, but Paul assured her that he and Marty have it as a priority now. She's feeling excited and is working on growing her flexibility factor. Some additional thoughts were shared about the expectation for the food handler certifications and their due dates; Robert is working on it tomorrow.
- **Hold Harmless Agreement** – The document approved in 2021, in consideration of anticipated weekends at that time, was reviewed and discussion was held about how to revise its content and where/when to share it; it was agreed that approved verbiage should be shared with both the candidates and sponsors in advance of the fall's weekends. **Dana and Vicki will work on some revised language, based on the CDC and county websites, and email it to the group for some offline review and approval.**
- **Zoom Workshop for Sponsors** – Cindy put forth the idea and the need was discussed; the exact date/time will be tabled for now.
- **Progress Report on 'SFSM Friends'** – Dana advised that the CA entity number has been received and we can now proceed with applying for the EIN # from the IRS, and with that we can open the bank account, which is another step toward collecting donations! She also recommended that the 'Friends' Board meet later in the month to make the next set of decisions, etc.

New Business

- **Volunteers** for next team meeting on September 12th @ 6:45pm... **opening prayer/Kevin and closing prayer/Dana.**
- Kevin thanked Paul (and Angelo, in absentia) for their three years of service to this body, and in appreciation of their commitment to the nonprofit Board going forward. Paul offered his thanks to the members, as well.

Robert led us in a closing prayer and the meeting was adjourned at 8:58pm.

Respectfully Submitted, Vicki Cummins, Secretary.