



Minutes of the SF/SM Secretariat meeting held June 14, 2022 @ 7:01pm VIA ZOOM

Members Present: Lani Borges, Cindy Conway, Jerilynn Coward, Vicki Cummins, Yolie Esparza-Snodgrass, Kevin Kain, Ruby Pleasure, Paul Riofski, Debra Telles and Angelo Wong

Excused: Margie Chop; Fr. Marty Mager and Rev. Vince Jang

Absent:

Ruby shared an Opening **Prayer**

Approval of **Minutes** – The minutes of the May 10th meeting were approved as submitted.

Treasurer's Report & Team Finance Reports:

Vicki updated the group about the checking account information she could obtain from Margie's home. She advised that the insurance premiums for the April and July quarters were paid and that we know the storage fees are still auto-withdrawing. We are working on connecting with the bank branch and/or Margie's online access information for the bank and for the QuickBooks program. We will be updating the key access person and account signers once the election of new officers is concluded under New Business this evening.

Old Business

- **Fourth Day Enrichment** – Cindy shared that she identified a nice video on gratitude that might serve as a program presentation to spur on some sharing questions in online breakout groups. We are aiming for Friday, July 8th at 7-8:30p; Cindy will do the opening prayer, Paul will lead a song or two, we will play the video and offer a sharing question for breakout rooms, maybe share some larger group reflections, then announcements (facility, funds, upcoming events), a closing song and a closing prayer. We will also select a second date in August and then plan for an in-person picnic event on Saturday, September 24th at Kennedy Park in Hayward.
- **Foundation Report** – Paul advised that he sent the larger group a copy of the email that was sent to the officers of the foundation on May 11th so that they would have it as a reference copy; the email requested a report from the foundation by May 31st. To date there has been no response. Paul shared comments on the follow up message that he left for Tom, and Jerilynn's conversation with Darold; they will both attempt some follow-up in the days ahead. Paul reminded of our goal to identify our next best steps for raising or accessing funds so that we can proceed with plans for fundraising and the teams in formation.
 - Discussion was held again about possibly pursuing our own 501©3 status so that we might collect tax-deductible donations from the larger community, sharing pros, cons, areas of interest. Jerilynn will reach out to Mary and the other officers to see if she can get additional updates; we will also look into forming a committee (possibly with the upcoming Secretariat core as the first members) to review the steps and consider a consultant to start the process, if needed. It was noted that the members of this body are willing to assume the foundation business if those officers, who we know are enduring so much personally now, if they'd be willing to transition it now.
- **Fundraising** – no new report
- **Secretariat Membership** – the application from Chase Montara was read and she was elected for membership for the extended 2021-22 term and the 2022-23 term.

Team Reports

- *Ruby Pleasure – Cursillo 997, New Date TBD* – the group will gather via zoom on Saturday morning.
- *Kevin Kain – Cursillo 998, New Date TBD* – Kevin's group is still in progress and committed; he reiterated that he would continue his commitment to the team and will travel back as needed.



New Business

- **Elections** – it was moved and seconded to elect the following officers by unanimous ballot for the ensuing term
 - Chair – Paul Riofski Vice-Chair/Development – Lani Borges
 - Secretary – Vicki Cummins Treasurer – Debra Telles (2022-2024)
- Now that new officers have been elected, Debra Telles will be replacing Darold Gonzales as the key person on all the bank accounts with Wells Fargo. In addition, the officers will be added to the main account as new signatories. We will also work on obtaining a new debit card and online access for Debra so she can maintain the accounting records and move forward with changes/balance transfers, etc. Darold Gonzales, Mary Wright and Margaret Chop will be removed as signers on the accounts.

Volunteers for next team meeting on **July 12th @ 6:45pm... opening prayer/Lani and closing prayer/Jerilynn.**

Prayers were requested for Ruby's son and family, for Margie's continued healing, for Angelo's friend, Carol, and for Lani's friend, Cheryl, and her husband...

Kevin, after sharing his thankfulness for the group, and after having been thanked for his service to this body, led a closing prayer.

Respectfully Submitted,

Vicki Cummins
Vicki Cummins, Secretary.

Paul Riofski (Chairperson, 2022-2023)

x _____

Mary-Leandra (Lani) Borges (Vice Chair)

x _____

Victoria (Vicki) Cummins (Secretary)

x *Victoria M. Cummins*

Debra Telles (Treasurer, 2023-2024)

x _____