**Minutes of the SF/SM Secretariat meeting held June 8, 2021 @ 7:00pm VIA ZOOM**

Present: Lani Borges, Vicki Cummins, Yolie Esparza-Snodgrass, Anna Gonzales, Darold Gonzales, Jack Pastor, Ruby Pleasure, Paul Riofski; Rev. Vince Jang and Fr. Marty Mager

Excused: Margie Chop, Kevin Kain, Angelo Wong Absent: Isabel Vera

* Ruby offered an Opening **Prayer**
* Darold read the **Mission Statement** (adopted Dec’17)
* Yolie shared a reading as a reflective offering on resting from the stresses in our lives, along with some clever life lessons for levity.

Approval of **Minutes** – The minutes of the meeting held May 11, 2021 were approved as submitted 6/8/2021 via email.

**Treasurer’s Report & Team Finance Reports:**

*[A regular report is not available, but Margie noted to Vicki that she intends to send a report via email asap.]*

See other finance notes under new business.

**Team Reports**

* *Ruby Pleasure – Cursillo 997, October 7-10, 2021* – Ruby reported that she’d held a team meeting last Saturday, and the hope is that future meetings can be in-person; meeting agenda included an overview presentation and a sharing of the rollo primer with the homework charge to submit rollo preferences. She also shared that a survey has been shared with the team to confirm commitments and learn about any covid concerns for the team (plus confirming vaccinations). The cooks and table leaders had breakout room meetings, as did the palanca angels present. She also shared that a couple of original team members are likely to drop, leaving good numbers, and three rookies. She shared that she’s feeling fantastic about things one minute and then hesitant and anxious about safety concerns, etc.
* *Kevin Kain – Cursillo 998, Nov 4-7, 2021* – Paul reported on behalf of Kevin and shared that the team had a zoom meeting on May 27 and will meet again this coming weekend (6/12) and again the 26th. Some personnel changes have come to pass, due to moves and schedule changes, but they’ve recouped their numbers (30 regular members) and some palanca musicians who might be in/out as their schedules provide. The MOSSAF role is now held by Nolan Apostle. He shared that he thinks they have three rookies, just like Ruby’s team. Committees and roles will begin meeting next. The Overview was shared at their May meeting, and they’ve made a point of discussing each day’s rollo details. Paul shared that Kevin and Robert are doing a great job.
* Some thoughts were later shared about possibly identifying a date or two for what we hope will be an in-person team commissioning service; likely August or September, but Ruby (and Kevin) were asked to get back to the group with potential dates.

**Old Business**

* **Follow-up on Community Virtual Ultreya, 5/28 –** About 25-30 people attended; the break-out small sharing groups were complimented; we had folks from Southern California and Florida attend; Paul, Bill Mullen and Edwin shared their musical talents.
* **Reminder: Community Virtual Ultreya, 6/25 –** Paul and Jack are planning to share music and Vicki invited others to share ideas for a reading/sharing question. More thoughts were shared about musical logistics and hopes for future events.
* **Prospective Rectors/Rectoras –** no report at this time
* **University of the Redlands Update** – contact person got back to Darold and advised simply that they’re awaiting new guidance after thenext state/county announcements; in response to the inquiry about possibly spreading out our lodging to other campus areas not in use, that was not an option. He confirmed they’d allowed two recent small-group outdoor events, but nothing indoors.
	+ Fr. Marty shared that he’d recently attended a student retreat in San Juan Bautista (St. Francis Retreat Center) and he sees it as a dream venue for Cursillo, provided we could work out transportation logistics and could revamp our processes to allow for their staff to provide meals (but given Covid, that might not be a bad idea); he was excited that it was a far less expensive venue. It was noted that Cursillo weekends in other communities often use this format (for food). Other venues were mentioned, and comments shared. We cannot imagine electing team leaders or reserving any spaces for weekends sooner than next Fall of 2022.
* **Foundation Report –** Darold advised that they’re still awaiting the bylaws to be mailed out and signatures received from the officers (no news from last meeting).
* **Fundraising –** Paul and Vicki shared that the Teams’ fundraising committees are tasked with meeting in the next couple of weeks and hope for some synergy with their efforts and the Secretariat’s committee; Vicki shared that she’s been needing to connect with Margie to schedule a meeting but will make another concerted effort to do so and to share the suggestions thus far with the larger groups asap.
* **Secretariat Membership** – per Kevin’s request, Anna reminded the group that several members (5-6) rolling off at the end of the term, so please try to help identify prospective members and share that info with Kevin to help follow-up.
* **Elections –** Anna also reminded the group that Officer nominations will be held next month and the election for the new term will be held in August. The new core would take effect in September.

**New Business**

* **Storage billing failed –** Darold advised that he received notice that the monthly billing had failed; when he tried to inquire, he learned that the card seems to no longer be active or associated with the main account where it previously billed. In reaching out to the bank, the bank contact he knew was no longer around, and his access was limited as he’s no longer on the bank accounts. He learned that the agent had contacted Mary Wright and indicated that the paperwork for changing the officers appropriately had not yet been processed. Vicki’s notes from Margie were somewhat in conflict with that as one staffer said they needed paperwork and the other said they did have things ready to go. She is intending to use tonight’s minutes wherein we can clarify who should be added to the additional accounts and is going to reach out to the storage facility to try to arrange payment. Darold said the bank is not likely to issue a new card immediately and that the storage place will only accept a charge card (not a routing and account number as was suggested as an option). It was then suggested that perhaps Margie will need to use a personal card and then be reimbursed, but Darold didn’t think the storage staff would accept anything from her as it’s all currently in his name. He would like to connect with her to see about ensuring the payment is made and that his name can be removed from the account there.

It was also clarified that while the officers are to be signatories on the main account (Kevin Kain, Anna Gonzales, Margie Chop, and Vicki Cummins), that Kevin Kain and Margie Chop would be the only officers to be added to the additional accounts. Additionally, Ruby Pleasure\* should be added to her team’s account and Mel Duffey\* (Kevin’s treasurer) should be added to the men’s. Any change in chairperson this fall will necessitate an additional update at that time. *We don’t know if they\* each have existing profiles with Wells Fargo, so that may need to be a later step.* Vicki agreed to follow up with Margie on this discussion.

* As an aside, to be drilled down on later, the suggestion was made to consider consolidating/closing the accounts that are not going to be used (as we’re hosting fewer weekends).

**Volunteers** for next team meeting on **July 13th @ 6:45pm**… opening prayer/Kevin, meditation/Margie, and closing prayer/Paul.

The meeting was closed in prayer led by Jack at 8:15pm.

*Respectfully Submitted by Vicki Cummins, Secretary.*