**Minutes of the SF/SM Secretariat meeting held May 11, 2021 @ 7:00pm VIA ZOOM**

Present: Lani Borges, Margie Chop, Vicki Cummins, Yolie Esparza-Snodgrass, Anna Gonzales, Darold Gonzales, Kevin Kain, Jack Pastor, Ruby Pleasure, Paul Riofski, Isabel Vera, Angelo Wong; Vince Jang & Fr. Marty Mager

Excused: Absent:

* Anna offered an Opening **Prayer**
* Jack read the **Mission Statement** (adopted Dec’17)
* Vicki shared from the May 11th offering for prayer/meditation on Pray-As-You-Go.org which reflected on the care God has for His people at every moment.
* Kevin and the group formally welcomed Yolie Esparza-Snodgrass to the Secretariat! She shared that she’s honored to serve and paid credit to the late Pat Hoffman, who encouraged her to do so, time and time again.

Approval of **Minutes** – The minutes of the April 13, 2021 meeting were approved as amended; the amendments being to correct the notation about Kevin’s upcoming absence to be June, not May; we also clarified that Margie was the leader of the closing prayer.

**Treasurer’s Report & Team Finance Reports:**

Margie shared that she met with Mary W and collected multiple boxes of bookkeeping materials. She also shared a report with Kevin of the existing balance for each account number, but she will not have complete access until tomorrow, so she cannot yet identify which number matches which team.

**Team Reports**

* *Ruby Pleasure – Cursillo 997, October 7-10, 2021* – Ruby shared that the team is ‘just amazing;’ a couple of folks have had medical issues so there’s prayer and care sent their way; still meeting monthly on zoom; she plans to call a core team meeting in the next week to ten days to make some more concrete contingency plans. She was especially pleased about the last meeting and the bonding and relationships that are developing among the team members. Ruby asks for prayers for guidance and confidence in this whole process and her abilities as a leader.
* *Kevin Kain – Cursillo 998, Nov 4-7, 2021* – Kevin shared that his team is also meeting via zoom and they’re doing two in both May and June for 2.5 hours each; they’ve learned that trying to do any more time than that is too difficult. The last meeting included a very powerful group sharing and he can sense the group is growing together well. They’re meeting included 30-minute break out sessions during the zoom and that proved successful; roles, committees and an overview have all been accounted for; he’s hopeful that an in-person gathering will be permitted somewhere by mid-summer. He noted that the majority of the team have been vaccinated or are in process (6-7 folks weren’t present). No funds have been collected yet since he’s been waiting for treasurer info. Questions were answered regarding the options of Venmo, Zelle or Square for electronic collection of funds.

**Old Business**

* **Prospective Rectors/Rectoras –** Anna shared nothing new in the queue, but comments were shared about potential male leaders that were identified from Tom’s last team; Kevin asked about other suggestions and encouraged folks to help identify future leaders.
* **University of the Redlands Update –** No new updates; Darold’s contact is on vacation, and the supervisor he reached out to just reiterated the anticipation of guidelines/protocols required by the local officials. He reiterated that it’s likely to be another 30-60 days before anyone learns anything new. Darold added concerns about identifying venues for 2022 as nothing is currently reserved; he shared concerns that even getting on the calendar anywhere will be additionally challenging, given we had so little activity on that front this year. Ruby asked about other groups that might be ahead of us on the Campus’ rental schedule, but there was no available information; Ruby also asked for names of the staff to keep in prayer for their positive discernment, too (Darold offered to share offline). Comments were shared about other groups’ conversations or charges from the Campus, and that we cannot depend upon any of those interactions relating directly to our agreements. Darold reiterated that having vaccination information will likely factor greatly into our processes.
* **Foundation Report –** Darold reported that the bylaws are being mailed to each officer for the formal signatures required so that they may be submitted to the state.
* **Fundraising –** to date, there has been no meeting or plans made by the fundraising committee; the teams have committees also, but no plans are yet made; Margie asked about pledges/donations that might be made to the Foundation and if there was any additional information, but there was not. Vicki shared concerns about the committee needing to meet and the potential financial crises that we are facing for the Fall weekends; Anna noted that any events we hold now are likely to require a virtual component; Jack asked that specifics be identified about check payees et al so that folks that are ready to make donations will have a method to do so most effectively. Comments were also shared about the possibility of utilizing additional empty spaces (dorms, etc.) at the Campus, but that seemed doubtful.

**New Business**

* **Summer Meetings/Membership/Elections** – In light of the ongoing situation for our movement, and the expectation of a dwindling roster (several terms concluding this summer), a motion passed to continue the term through August, meeting in both in July (which will include nominations) and August (which will include Elections). The group was encouraged to identify and solicit members to the body and to consider officer positions for next year.
* **Cursillo Community Virtual Ultreya –** Kevin shared that Vicki is working with David to coordinate events this month and next. The dates/times are Friday May 28th, 6:30 – 8:00pm and Friday June 25th, 6:30 – 8:00pm. The plan is to incorporate music and a break-out sharing question, plus prayers, of course. Per Vicki, an invitation should be available in the next week to be published.
* **National Grand Ultreya August 21st –** Kevin noted thatPatrick Andersen shared the initial invitation via the Bay Area Cursillo News’ email listing, and more details will be shared when they become available.

**Volunteers** for next team meeting on **June 8 @ 6:45pm**… opening prayer/Ruby, meditation/Margie, and closing prayer/Jack.

The meeting was closed in prayer led by Yolie at 8:05pm.

*Respectfully Submitted by Vicki Cummins, Secretary.*